

## LOG INTO YOUR STUDENT ACCOUNT:

1. Go to [www.castlelearning.com](http://www.castlelearning.com) then click **Sign In**
2. Enter your **Log in ID: lawtech-first 3 letters of first name followed by first 6 letters of last name. No Spaces.**  
**NOTE:** Email cannot be used until you have logged in and set up your profile with your email address
3. Type your **Password** and click **Sign In**  
**NOTE: FIRST TIME USERS-leave password blank. click Sign In and create a password on next screen. You will then need to type your password in twice.**
4. Type in **Your Email Address** if you have one then click **Submit**

## INCOMPLETE ASSIGNMENTS:

### Assigned From Teacher

1. Click on **Incomplete Assignments**
2. Click on the **teacher's name**

**NOTE:** Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

**Assigned on**      **Name**      **Due**      **More** (more options)

The last sort you selected will remain your sort as the default until you choose another sort option

## CREATE YOUR OWN ASSIGNMENTS – SELF STUDY:

### Rocket Mode (by Grade/Topic)

1. Click on **Self Study**
2. Choose **Course**; Choose **Grade**; Click on + next to the **Topic**; Choose **Subtopic** to start the assignment

## REPORTS:

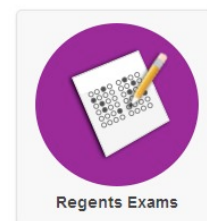
1. Click on **Reports**
2. Choose **Completed Assignments, Self-Study Assignments, or Math Skills**
3. Use the 3 dots next to **“for additional options”** to sort  
OR  
Use the Search bar to look for an assignment
4. Click on the assignment to create the report

|                               |
|-------------------------------|
| Assignments from your teacher |
| Completed Assignments         |
| Self Study                    |
| Self Study Assignments        |
| Math Skills                   |

## Student Access of Past NY Regents Exams

### NYS Regents Exams

1. Click on **Self Study**
2. Scroll down and click on the **Regents Exams** icon
3. Choose the content (Math, Science, Social studies, English Language Arts, Spanish, French)
4. Click on the course
5. Click on the exam to start the Regents review



Look for the ? icon throughout the student pages to get mini tutorials of that screen's features.